



Reserve
Community Development District

<http://www.Reserve1cdd.com>

Gary Surber, Chairman
Charles Henry, Vice Chairman
Paul Miret, Assistant Secretary
Bill Howden, Assistant Secretary
Lynn Fettrow, Assistant Secretary

June 9, 2020

Reserve

Community Development District

5385 N. Nob Hill Road, Sunrise, Florida 33351
Phone: 954-721-8681 - Fax: 954-721-9202

June 2, 2020

Board of Supervisors Reserve Community Development District

Dear Board Members:

A **communications media technology meeting** of the Board of Supervisors of the **Reserve Community Development District** will be held on **June 9, 2020** at **1:30 p.m.** In accordance with Office of the Governor, Executive Orders authorizing the use of communications media technology, the Board of Supervisors and members of the public may attend and participate in the meeting utilizing the following call-in information: from your computer, tablet or smartphone go to: <https://global.gotomeeting.com/join/857996629> or by dialing **(872) 240-3412** and **Access Code: 857-996-629**. Following is the advance agenda:

1. Roll Call
2. Approval of the Minutes of the May 12, 2020 Meeting
3. PNC Account Analysis Statement
4. Discussion of Sale of District's Meter Reading Truck
5. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Consultant
 - D. Manager – Discussion of Financial Disclosure Report from the Commission on Ethics and Reminder to File Annual Form
6. Financial Reports
 - A. Approval of Check Run Summary
 - B. Balance Sheet and Income Statement
7. Supervisors Requests and Audience Comments
8. Adjournment

Meetings are open to the public and maybe continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.Reserve1cdd.com>

**MINUTES OF MEETING
RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

A telephone conference meeting of the Board of Supervisors of Reserve was held on Tuesday, May 12, 2020 at 1:30 p.m. It is being held in accordance with the Office of the Governor, Executive Order 20-69 (Emergency Management – COVID-19 Local Government Public Meetings) authorizing the use of communications media technology, such as telephone conferencing, as provided in Section 120.54(5)(b)2, Florida Statutes, the Board of Supervisors and members of the public may attend and participate in the meeting utilizing the following call-in information 1-571-317-3122, Access code: 519-558-517 and are further encouraged to submit comments or questions in advance of the meeting by email to info@gmssf.com or by calling 954-721-8681. If Executive Order 20-69 expires prior to this meeting date, the meeting will be held at the previously advertised location, 2160 NW Reserve Park Trace, Port St. Lucie, Florida.

Present and constituting a quorum were:

Gary Surber
Chuck Henry
Paul Miret
Bill Howden
Lynn Fettrow

Chairman (via teleconference)
Vice Chairman (via teleconference)
Assistant Secretary (via teleconference)
Assistant Secretary (via teleconference)
Assistant Secretary (via teleconference)

Also present were:

Lisa Derryberry
Rich Hans

Bob Fromm
George Morgan

District Manager (via teleconference)
Governmental Management Services
(via teleconference)
Consultant (via teleconference)
Plant Operator (via teleconference)

FIRST ORDER OF BUSINESS

Roll Call

Ms. Derryberry called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

**Approval of the Minutes of the
April 14, 2020 Meeting**

Ms. Derryberry: Item No. 2 on the agenda is the approval of the minutes of the April 14, 2020 meeting. I'll take any corrections at this time.

On MOTION by Mr. Miret seconded by Mr. Howden with all in favor, the Minutes of the April 14, 2020 Meeting were approved.

THIRD ORDER OF BUSINESS

PNC Account Analysis Statement

Ms. Derryberry: Behind tab No. 3 for informational purposes only you'll find the latest PNC Account Analysis statement. If there are any questions or concerns, I will take those at this time. Hearing none, we can move on to the next item.

FOURTH ORDER OF BUSINESS

**Acceptance of Audit for Fiscal
Year Ending September 30, 2019**

Ms. Derryberry: Moving on to item No. 4, which is the acceptance of the audit for Fiscal Year ending September 30, 2019.

Mr. Henry: I have no problem with it, it looks good to me.

Ms. Derryberry: Ok, so a motion accepting the audit would be in order.

On MOTION by Mr. Henry seconded by Mr. Fettrow with all in favor, accepting the audit for Fiscal Year ending September 30, 2019 was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Derryberry: Moving on to staff reports, there is no attorney on the line.

B. Engineer

Ms. Derryberry: There's no engineer on the line.

C. District Consultant

Ms. Derryberry: District Consultant, Bob?

Mr. Fromm: Is George there?

Ms. Derryberry: George is on the line, yes.

Mr. Fromm: Ok, so George why don't you update everybody from last time, and then I'll jump in.

Mr. Morgan: I only heard part of what you said, you want me to update Sabal Creek, is that what you said?

Mr. Fromm: Yes, and the DEP.

Mr. Morgan: Ok. Alright, so Sabal Creek is complete except for them watering the grass and doing some punch list items, so the meters are going in pretty quickly, in fact I think we have 60 already in, it's a mix of $\frac{3}{4}$ " and some folks want 1" but it's basically done. As far as the DEP is concerned, we got what they wanted painted and so forth at the plant, that's done. I'm waiting for a bid from a contractor to see what it's going to take to isolate the 100,000 gallon tank and put it out of service. Other than that, it's all going well, as I said, I sent them some pictures because they didn't want to make a visit based on that, they seem to be satisfied as to what we've done so far.

Mr. Henry: Alright, just a question about Sabal Creek, this is Chuck, the 60 meters that are in, are they getting water, is the water flowing?

Mr. Morgan: Yes, we have the DEP permits for all of it, the last half was probably 3 weeks ago I believe, people started coming in and paying their fees and we put the meters in as fast as we can get them in there.

Mr. Henry: Ok.

Mr. Howden: George, this is Bill Howden, did you get, in the minutes you said you were waiting for prints in order to get some estimates, did you get the prints?

Mr. Morgan: Oh, the prints.

Mr. Howden: Yes, for the 100,000 gallon tank.

Mr. Morgan: No, nobody ever had any prints, I called Bob Lawson, I spoke to Sam, and nobody had any prints on it, but what we did is we dug some exploratory holes so now we know what we need to do to isolate it.

Mr. Howden: Good deal, thanks.

Mr. Fromm: I'm going to go ahead and jump in then. So, as it relates to the connection fee, we sent an invoice to the county for I think \$150,000 some dollars, and that should be getting received this month and put in the account. Then in addition to that we're going to have revenues start coming in and get an idea of how much additional

revenue per meter we're going to have, that's kind of on that side of the equation. Every 2 years for the bonds we have to update our report and that report talks about the condition of the plant now and what defines your plant, so I didn't want to authorize anything, I didn't want to do that until we got some of this done, and I'll sit down with George next week and go through the report, and then we may want to do a TNE, not to exceed \$4,000, and I'm going to try to get that down a little lower than the \$4,000 to write the report, but it's required by the bonds. So that happens and then as we talked about before, then we'll go ahead and get a proposal to start updating each lift station in the order that they think we should do it, and then get a price for the first 3, what they think that price will be and that will probably be what we'll be charging the R&R account next year. Whether we get all that in time for our budget hearing, I don't know, but we'll get as far as we can. That's all I have to report.

Mr. Morgan: And one small item I forgot about is, the contract documents from Y-com, I was able to charge them for the water that they use, so we picked up another \$1,800 off of that.

Ms. Derryberry: Ok, thank you.

D. Manager – Number of Registered Voters in the District – 1,121

Ms. Derryberry: Moving on to manager, in your agenda book you'll find behind tab C, you'll see the number of registered voters in the District which is 1,121, and if a District has been in existence for 6 years and has more than 250 registered voters, then the Supervisors are elected by the general election, and so we are just reporting the number of registered voters in Reserve CDD. There's no action to be taken on your part for this.

Mr. Howden: This is Bill, Gary had a question at the last meeting about what it cost to register. Some people bring cash, and some people bring checks, do you have any idea what are the charges down there?

Ms. Derryberry: I do not but I can find out.

Mr. Henry: In the past I know it's been \$25, and I've done it by mail, I've sent checks the last cycle, and if you go online it sounds like they prefer everything by mail, and there is a prequalifying period starting May 25th, and it sounds like they start accepting documents in the mail as of May 25th.

Mr. Howden: Ok, thanks.

Ms. Derryberry: Thank you. So, the next meeting is scheduled for June 9th at 1:30 p.m. and then depending on the status of the Executive Order 20-69 from the Governor we will advise you as to whether it will still continue to be by teleconference or whether it will be in person.

SIXTH ORDER OF BUSINESS

Financial Reports

A. Approval of Check Run Summary

B. Balance Sheet and Income Statement

Ms. Derryberry: Moving on to item No. 6, we have the approval of the check run summary, and that's behind tab A, and we'll take any questions at this time.

Mr. Howden: I have a question, this is Bill, I have a question on page 6 for batteries, that \$983.75, I'm not sure what that is.

Mr. Morgan: That's for the generators, the old batteries were at least 4 years old, and so it was time to get them replaced. We want to make sure in an emergency, when we go out in the field that these generators are going to start up ok, 4 of them needed to be replaced, so we did all 6 at the same time so we could be ready for this next hurricane season.

Mr. Howden: Good idea, thanks George.

Mr. Surber: This is Gary, just wondering on page 4, we had that new pump, which lift station was that for George?

Mr. Morgan: I don't remember which one, I hate to say that, but that particular pump that we had to replace has lasted 20 years, which is pretty remarkable. I was only able to get one other bid because some people are working and some people are not, the other bid was \$3,010, a little bit higher than the one we went with.

Mr. Surber: Ok, I was just wondering what lift station that was, just out of curiosity.

Mr. Morgan: I made a note, and I can check and let you know at the next meeting.

Mr. Surber: Ok good, thanks. That's all I had.

Mr. Miret: I don' have anything.

Ms. Derryberry: Ok.

On MOTION by Mr. Henry seconded by Mr. Miret with all in favor, the Check Run Summary was approved.

Ms. Derryberry: Moving on to the balance sheet and income statement, which appear behind tab B. We can take any questions at this time.

Mr. Henry: I have nothing, so I'll move to accept the balance sheet and income statement.

On MOTION by Mr. Henry seconded by Mr. Fettrow with all in favor, the Balance Sheet and Income Statement was approved.

SEVENTH ORDER OF BUSINESS Supervisors Requests and Audience Comments

Ms. Derryberry: Alright, there is no audience on the line or other callers, we can take any Supervisors requests at this time.

Mr. Miret: Lisa, I've been doing some virtual appointments with my doctors and do you think that we as a Board could start implementing virtual meetings?

Ms. Derryberry: Well, at this time through the Governor's Executive Order that's referenced at the top of your agenda, Order 20-69 is in effect and it does allow this to happen in light of the COVID-19 situation. Whether or not that Executive Order is continued in perpetuity or it will be rescinded when the state opens up we just don't know, but it would have to be done by Executive Order or the laws would have to change to allow us to continue to use Gotomeeting.com or other teleconference methods or uses of technology where we do not have to meet in person.

Mr. Miret: Ok, and some of the doctors are really considering having virtual appointments, not all the time, but they're seriously considering it, and I was just wondering if we as the Board could consider that.

Ms. Derryberry: Ok.

Mr. Howden: This is Bill, I had one with my doctor the other day, it worked out just fine.

Mr. Surber: I think what Lisa is saying it has to be an order from the Governor.

Mr. Fromm: Are you saying in lieu of this conference call we should have a Zoom meeting where we see each other?

Mr. Miret: Yes, we could do that, and the Governor stopped all these meetings, and when he starts up it doesn't mean that we have to start up, if we change our laws. If

we as a Board change our meeting arrangements, I think that possibly we could have that.

Ms. Derryberry: I believe the requirements are by Florida Statute, and it's not on a District by District, Board by Board basis.

Mr. Miret: Ok, so the Statute requires that we have an in person meeting.

Ms. Derryberry: Yes, of at least 3 members of the Board to constitute a quorum, and then others can, as you have done in the past dial in from another location.

Mr. Miret: Ok.

Mr. Howden: This is Bill, I did have one question, Chuck had asked last meeting about an email blast, and I think it was you Bob, that you were going to get with someone on the Master Board in case we had a water main break or something like that. I gather they don't have a problem with that if use an email blast to announce that? Do you recall that?

Mr. Fromm: Yes, I do, and I haven't gotten with Steve yet, the meeting we were going to have with them got canceled, so I hope to meet with him before our next meeting, and I'm sure I will, so, I find out what the concern was, if any.

Mr. Henry: I think it was more of an internal thing, and I have seen items on subsequent agendas where they were going to discuss emergency e-blasts but we should definitely make sure that we're good to go if one comes along.

Mr. Fromm: Yes, for sure before the hurricane season.

Mr. Henry: Ok.

EIGHTH ORDER OF BUSINESS Adjournment

Ms. Derryberry: Ok, if there is nothing further from the Supervisors, a motion to adjourn would be in order.

On MOTION by Mr. Henry seconded by Mr. Miret with all in favor, the Meeting was adjourned.

Secretary / Assistant Secretary

Chairman / Vice Chairman

**ACCOUNT ANALYSIS STATEMENT**

CLIENT NAME & ADDRESS	ACCOUNT INFORMATION	ANALYSIS PERIOD
RESERVE COMMUNITY DEVELOPMENT 5385 N NOB HILL RD SUNRISE FL 33351-4761	ACCOUNT XXXXXX0034 SUMMARY CUSTOMER BUSINESS BANKING SERVICE: CUSTOMER SERVICE TELEPHONE: 1-877-BUS-BNKG Option #4	04/01/2020 to 04/30/2020
		STATEMENT DATE
		MAY 14, 2020

ACCOUNTS INCLUDED IN THIS ANALYSIS

BANK NUMBER	ACCOUNT NUMBER	ACCOUNT NAME	ACCOUNT TITLE
001	XXXXXX7724	RESERVE COMMUNIT	

PLEASE REVIEW YOUR ANALYSIS PROMPTLY. WE WILL GLADLY CORRECT ERRORS WITHIN 30 DAYS OF THE STATEMENT DATE. AFTER 30 DAYS, THE ANALYSIS IS DEEMED TO BE ACCURATE AND ADJUSTMENTS WILL NO LONGER BE PROCESSED.

GO PAPERLESS. SIGN-UP TODAY FOR FREE ONLINE CORPORATE ACCOUNT ANALYSIS STATEMENTS THAT YOU CAN ACCESS VIA PINACLE. ONLINE STATEMENTS CAN BE VIEWED SEVERAL DAYS EARLIER THAN IF THEY ARE SENT BY MAIL - WHICH IS GOOD NEWS FOR YOU AND THE ENVIRONMENT. ENROLL TODAY. FOR MORE INFORMATION, CALL TREASURY MANAGEMENT CLIENT CARE AT 1-800-669-1518 OR CONTACT YOUR TREASURY MANAGEMENT OFFICER OR SALES ASSOCIATE.

FOR ADDED SECURITY, STATEMENTS THAT ARE PRINTED AND MAILED TO CLIENTS ONLY INCLUDE THE LAST 4 DIGITS OF THE ACCOUNT NUMBER.



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ACCOUNT ANALYSIS STATEMENT

CLIENT NAME & ADDRESS	ACCOUNT INFORMATION	ANALYSIS PERIOD
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		STATEMENT DATE
		MAY 14, 2020

CURRENT MONTHLY BALANCE & COMPENSATION			
AVERAGE LEDGER BALANCE	134,890.94	EARNINGS ALLOWANCE (0.200 %)	21.50
LESS: DEPOSIT FLOAT	3,723.80	TOTAL ANALYZED CHARGES	423.28
AVERAGE COLLECTED BALANCE	131,167.14	EXCESS/(DEFICIT) FEES	401.78
LESS: RESERVES(0.00%)	0.00	TOTAL AMOUNT DUE	401.78
INVESTABLE BALANCE	131,167.14		(DEBIT)
COLLECTED BALANCE REQUIRED	2,582,008.00		
EXCESS/(DEFICIT) BALANCE	2,450,840.86-		

EARNINGS CREDIT RATE IS TIERED. THE HIGHEST TIER EARNINGS CREDIT RATE FOR NEXT MONTH IS: .200000 %

\$6100.00 IN COLLECTED BALANCE WILL PAY FOR \$1.00 IN SERVICES, BASED UPON THIS MONTH'S TIERED EARNINGS CREDIT RATE.

YOUR ACCOUNT XXXXXX7724 WILL BE CHARGED ON THE LAST BUSINESS DAY OF THE MONTH FOR THE ABOVE NOTED DEFICIENCY AMOUNT.

SUMMARY OF ACCOUNT SERVICES

SERVICE DESCRIPTION	AFP CODE	VOLUME	UNIT PRICE	TOTAL PRICE	COLLECTED BALANCE REQUIRED
DEMAND DEPOSIT RELATED SERVICES					
ACCOUNT MAINTENANCE	01 00 00	1	20.0000	20.00	122,000.00
ACCOUNT BALANCE FEE	00 02 30	1,349	0.0125	16.86	102,846.00
REGULAR DEPOSIT TICKET	10 02 00	2	0.7500	1.50	9,150.00
PAID ITEMS	15 01 00	46	0.2000	9.20	56,120.00
DEPOSITED ITEMS	99 99 99	1	0.1500	0.15	915.00
				<u>\$47.71</u>	<u>\$291,031.00</u>
REMOTE DEPOSIT RELATED SERVICES					
REMOTE DEPOSIT CAPTURE-TICKETS	01 02 00	31	0.6500	20.15	122,915.00
DEPOSIT NOW MULTI FEED SCANNER	10 99 99	1	50.0000	50.00	305,000.00
BUSINESS REMOTE DEP CAPTURE ITEM	10 02 99	933	0.1050	97.97	597,617.00
				<u>\$168.12</u>	<u>\$1,025,532.00</u>
MISCELLANEOUS BRANCH SERVICES					
CASH VERIFICATION OTC-10.00 UNITS	10 00 15	17	0.0120	0.20	1,220.00
				<u>\$0.20</u>	<u>\$1,220.00</u>
AUTOMATED CLEARINGHOUSE SERVICES					
PINACLE ACH FILE PROCESSED	25 05 05	6	3.0000	18.00	109,800.00
PINACLE ACH DEBIT/CREDIT ORIGINATED	25 01 02	412	0.3500	144.20	879,620.00
DEBITS RECEIVED	25 02 00	5	0.1500	0.75	4,575.00
CREDITS RECEIVED	25 02 01	22	0.1500	3.30	20,130.00
ACH RETURN ITEM	25 04 00	3	1.0000	3.00	18,300.00
ACH RETURN NOC REPORTING	25 03 10	3	6.0000	18.00	109,800.00
				<u>\$187.25</u>	<u>\$1,142,225.00</u>





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		STATEMENT DATE
		MAY 14, 2020

SUMMARY OF ACCOUNT SERVICES

SERVICE DESCRIPTION	AFP CODE	VOLUME	UNIT PRICE	TOTAL PRICE	COLLECTED BALANCE REQUIRED
INFORMATION SERVICES					
PINACLE MODULE FEES	40 99 99	1	20.0000	20.00 \$20.00	122,000.00 \$122,000.00
MISCELLANEOUS					
PRINTED ANALYSIS STATEMENT FEE	99 99 99	1	2.0000	2.00 \$2.00	WAIVED \$0.00
TOTAL ANALYZED CHARGES :				\$423.28	\$2,582,008.00
TOTAL CHARGES THIS CYCLE :				\$425.28	\$2,582,008.00
TOTAL WAIVED CHARGES :				\$2.00	WAIVED



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ACCOUNT ANALYSIS STATEMENT

CLIENT NAME & ADDRESS	ACCOUNT INFORMATION	ANALYSIS PERIOD
RESERVE COMMUNIT	ACCOUNT XXXXX7724 CUSTOMER BUSINESS BANKING SERVICE: CUSTOMER SERVICE TELEPHONE: 1-877-BUS-BNKG Option #4 BILLING CYCLE MONTHLY	04/01/2020 to 04/30/2020
		STATEMENT DATE
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		EXCESS/(DEFICIT) FEES	401.78-
		(TRANSFERRED TOXXXXXX0034)	
AVERAGE COLLECTED BALANCE	131,167.14		
LESS: RESERVES(0.00%)	0.00		
INVESTABLE BALANCE	131,167.14		
COLLECTED BALANCE REQUIRED	2,582,008.00		
EXCESS/(DEFICIT) BALANCE	2,450,840.86-		

EARNINGS CREDIT RATE IS TIERED. THE HIGHEST TIER EARNINGS CREDIT RATE FOR NEXT MONTH IS: .200000 %

\$6100.00 IN COLLECTED BALANCE WILL PAY FOR \$1.00 IN SERVICES, BASED UPON THIS MONTH'S TIERED EARNINGS CREDIT RATE.

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				<u>\$168.12</u>	<u>\$1,025,532.00</u>
MISCELLANEOUS BRANCH SERVICES					
CASH VERIFICATION OTC-10.00 UNITS	10 00 15	17	0.0120	0.20	1,220.00
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ACH RETURN NOC REPORTING	25 03 10	3	6.0000	18.00	109,800.00
				<u>\$187.25</u>	<u>\$1,142,225.00</u>
INFORMATION SERVICES					





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CLIENT NAME & ADDRESS	ACCOUNT INFORMATION	ANALYSIS PERIOD
RESERVE COMMUNIT	ACCOUNT XXXXXX7724 CUSTOMER BUSINESS BANKING SERVICE: CUSTOMER SERVICE TELEPHONE: 1-877-BUS-BNKG Option #4 BILLING CYCLE MONTHLY	04/01/2020 to 04/30/2020
		STATEMENT DATE
		MAY 14, 2020

SUMMARY OF ACCOUNT SERVICES

SERVICE DESCRIPTION	AFP CODE	VOLUME	UNIT PRICE	TOTAL PRICE	COLLECTED BALANCE REQUIRED
PINACLE MODULE FEES :	40 99 99	1	20.0000	20.00 \$20.00	122,000.00 \$122,000.00
MISCELLANEOUS PRINTED ANALYSIS STATEMENT FEE	99 99 99	1	2.0000	2.00 \$2.00	WAIVED \$0.00
TOTAL ANALYZED CHARGES :				\$423.28	\$2,582,008.00
TOTAL CHARGES THIS CYCLE :				\$425.28	\$2,582,008.00
TOTAL WAIVED CHARGES :				\$2.00	WAIVED



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ACCOUNT ANALYSIS STATEMENT

CLIENT NAME & ADDRESS	ACCOUNT INFORMATION	ANALYSIS PERIOD
RESERVE COMMUNITY DEVELOPMENT 5385 N NOB HILL RD SUNRISE FL 33351-4761	ACCOUNT XXXXXX0034 SUMMARY CUSTOMER BUSINESS BANKING SERVICE: CUSTOMER SERVICE TELEPHONE: 1-877-BUS-BNKG Option #4 BILLING CYCLE MONTHLY	04/01/2020 to 04/30/2020
		STATEMENT DATE
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YEAR-TO-DATE RELATIONSHIP SUMMARY

MONTH	ADJUSTED AVERAGE LEDGER BALANCE	ADJUSTED COLLECTED BALANCE	EARNINGS CREDIT RATE	TOTAL ACTIVITY CHARGES	COLLECTED BALANCE REQUIRED	EXCESS/(DEFICIT) BALANCE	EXCESS/(DEFICIT) FEE EQUIVALENT
JANUARY	153,084.80	150,699.57	.200000	466.82	2,755,745.83	2,605,046.26-	441.29-
FEBRUARY	158,911.32	155,255.91	.200000	458.36	2,892,407.44	2,737,151.53-	433.76-
MARCH	100,237.57	96,525.63	.100000	389.58	4,599,556.79	4,503,031.16-	381.40-
QTR TOTAL	137,411.23	134,160.37		1,314.76	3,415,903.35	3,281,742.98-	1,256.45-
APRIL	134,890.94	131,167.14	.200000	423.28	2,582,008.00	2,450,840.86-	401.78-
QTR TOTAL	134,890.94	131,167.14		423.28	2,582,008.00	2,450,840.86-	401.78-
YTD TOTAL	136,781.16	133,412.06	.175000	1,738.04	3,207,429.52	3,074,017.45-	1,658.23-





Search for Financial Disclosure Filers

Search Results

In the table below, organization names are linked to coordinator contact information. Supervisor of Election and Commission on Ethics links display the relevant contact information.

Once we have logged in a Form 6, the status will contain the date received and the message "Form Available Soon!" When the Form 6 becomes available online, the Filing Requirement Fulfilled status will have a link to "View Form."

If you filed with the Commission or the Supervisor of Elections and no date appears in the "Filing Requirement Fulfilled" column, it means either the Supervisor or Commission has not yet recorded receipt of your form. Generally, forms are recorded within a few days of receipt. If you are concerned about the status of your form, please use the contact information under "Statutory Filing Requirement."

Section 112.31445, Florida Statutes, requires that all CE Form 6 Full and Public Disclosure of Financial Interests, other than those of judges and judges of compensation claims, be posted online. Before being posted online, any information required by law to be maintained as confidential must be redacted. For persons other than those who have filed as candidates with the Department of State, this process may take up to five business days.

Your Search for " Reserve Community Dvlp. District - Board of Supervisors " returned the following results:

Coordinator:

Rich Hans

Governmental Management Services

5385 N. Nob Hill Rd

Sunrise, FL, 33351

(954) 721-8681

rhans@gmssf.com

Narrow results to a particular suborg:

- [All Suborganizations](#)
- [Board of Supervisors](#)
- [Employees](#)

Filer ID	Form Year	Full Name	Organizations	Statutory Filing Requirement	Filing Requirement Fulfilled	Filing History
276091	2019	Fettrow, Lynn	• Reserve Community Dvlp. District-Board of Supervisors	Form 1 with Saint Lucie County SOE	📄 Form Receipt Not Recorded	View Filing History
239029	2019	Henry, Charles	• Reserve Community Dvlp. District-Board of Supervisors	Form 1 with Saint Lucie County SOE	🕒 05/26/2020	View Filing History
34025	2019	Howden, William	• Reserve Community Dvlp. District-Board of Supervisors • Beeline Community Development District-Board of Supervisors	Form 1 with Saint Lucie County SOE	🕒 06/01/2020	View Filing History
211892	2019	Miret , Paul	• Reserve Community Dvlp. District-Board of Supervisors	Form 1 with Saint Lucie County SOE	🕒 05/26/2020	View Filing History
228601	2019	Surber , Gary W.	• Reserve Community Dvlp. District-Board of Supervisors	Form 1 with Saint Lucie County SOE	🕒 05/26/2020	View Filing History

[Search Again](#)

General Information about Filing Financial Disclosure

- Brochure: [A Guide to the Sunshine Amendment and Code of Ethics \(PDF\)](#)
- [Financial Disclosure Laws](#)
- [The Commission on Ethics Rules on Financial Disclosure](#)
- [Forms and Detailed Instructions](#)

For assistance with financial disclosure, you may wish to contact the Commission's Financial Disclosure Coordinator, Kimberly Holmes, at disclosure@leg.state.fl.us or (850) 488-7864. Address correspondence to P.O. Drawer 15709 Tallahassee, FL 32317-5709.

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

Reserve Community Development District

Summary of Invoices

June 9, 2020

Fund	Date	Check No.s	Amount
Water/Sewer	5/1-5/31	11534-11572	\$ 353,743.46
Total Invoices for Approval			\$ 353,743.46

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/20/20	00027	5/10/20 77246412	202005 320-53600-41000 MAY 20 - TEL/INTERNET		*	439.14	
			AT&T				439.14 011534
5/20/20	00647	4/23/20 042320	202004 320-53600-46000 BERM CLEANING		*	1,500.00	
		5/05/20 050520	202005 320-53600-46000 MAY 20 - MOWING		*	250.00	
			BAUTISTA & SONS LAWN MAINTENANCE				1,750.00 011535
5/20/20	00028	5/04/20 349705	202005 310-53600-32200 AUDIT FYE 9/30/19		*	6,975.00	
			BERGER, TOOMBS, ELAM, GAINES, FRANK				6,975.00 011536
5/20/20	00700	4/17/20 M202309	202004 320-53600-52000 METER BUSHINGS		*	171.00	
			CORE & MAIN				171.00 011537
5/20/20	00660	4/23/20 1041	202004 320-53600-46000 REPAIR RUST ON CLARIFIER		*	1,450.00	
		4/23/20 1042	202004 320-53600-46000 DRIVE SHAFT FOR CLARIFIER		*	740.00	
			ERC&C LLC				2,190.00 011538
5/20/20	00012	5/05/20 70026438	202005 310-53600-42000 DELIVERIES THRU 5/5		*	46.91	
		5/12/20 70086521	202005 320-53600-42000 DELIVERIES THRU 5/12		*	156.62	
			FEDEX				203.53 011539
5/20/20	00013	4/30/20 APR 20	202004 320-53600-43000 APR 20 - ELECTRIC		*	2,583.37	
		4/30/20 APR 20	202004 320-53600-46100 APR 20 - ELECTRIC		*	63.90	
			FLORIDA POWER & LIGHT COMPANY				2,647.27 011540
5/20/20	00486	5/01/20 431	202005 320-53600-34400 MAY 20 - UTILITY BILLING		*	5,500.71	
		5/01/20 432	202005 310-53600-34000 MAY 20 - MGMT FEES		*	3,500.00	
		5/01/20 432	202005 310-53600-44000 MAY 20 - RENT		*	100.00	
		5/01/20 432	202005 310-53600-35100 MAY 20 - COMPUTER TIME		*	125.00	
		5/01/20 432	202005 310-53600-49500 MAY 20 - WEBSITE ADMIN		*	83.33	

RESV -RESERVE- PPOWERS

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
		5/01/20 432	202005 310-53600-51000		*	17.50	
		MAY 20 - SUPPLIES					
		5/01/20 432	202005 310-53600-42000		*	23.60	
		MAY 20 - POSTAGE					
		5/01/20 432	202005 310-53600-42500		*	67.20	
		MAY 20 - COPIES					
				GOVERNMENTAL MANAGEMENT SERVICES -			9,417.34 011541
5/20/20 00030		4/30/20 871-001	202004 310-53600-31500		*	380.50	
		APR 20 - GENERAL COUNSEL					
				GONANO & HARRELL			380.50 011542
5/20/20 00017		4/24/20 60353220	202004 320-53600-52000		*	30.19	
		PVC BUSHINGS					
				HOME DEPOT CREDIT SERVICES			30.19 011543
5/20/20 00723		4/30/20 56727	202004 320-53600-42000		*	1,540.54	
		APR 20 - UB MAILING					
				INFOSEND, INC.			1,540.54 011544
5/20/20 00722		5/14/20 129	202005 320-53600-49100		*	2,725.00	
		ANNUAL SVC AGMT-GENERATOR					
				INTRACOASTAL GENERATORS, INC.			2,725.00 011545
5/20/20 00182		4/09/20 1121	202004 320-53600-46000		*	4,600.00	
		PREP/PAINT TANKS/PIPING					
				JOSEPH JACKSON'S PAINTING			4,600.00 011546
5/20/20 00601		5/01/20 4066	202004 320-53600-52000		*	341.85	
		APR 20 - FUEL					
		5/01/20 4066	202004 320-53600-52000		*	308.87	
		APR 20 - TOOLS					
				PNC BANK			650.72 011547
5/20/20 90000		5/20/20 01001104	202005 300-11500-10000		*	67.94	
		001001104 FRITZ, PAUL					
				FRITZ, PAUL			67.94 011548
5/20/20 90000		5/20/20 01002105	202005 300-11500-10000		*	38.81	
		001002105 PAYNE, PATRICK					
				PAYNE, PATRICK M.			38.81 011549
5/20/20 90000		5/20/20 01104002	202005 300-11500-10000		*	64.65	
		001104002 HARRIS, M/M C.					
				HARRIS, M/M C. GERALD			64.65 011550
				RESV -RESERVE-			
				PPOWERS			

*** CHECK DATES 05/01/2020 - 05/31/2020 ***

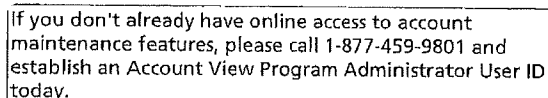
RESERVE CDD - WATER/SEWER FUND
BANK A RESERVE CDD - WS

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/20/20	90000	5/20/20 01110604	202005 300-11500-10000	001110604 KEEFER, MELISSA	*	54.59	
				KEEFER, MELISSA & RANDALL			54.59 011551
5/20/20	90000	5/20/20 01193101	202005 300-11500-10000	001193101 WILSON, MRS EIL	*	186.98	
				WILSON, THOMAS & EILEEN			186.98 011552
5/20/20	90000	5/20/20 01203902	202005 300-11500-10000	001203902 KOTERBA, DONNA	*	67.80	
				KOTERBA, DONNA J & ALAN J			67.80 011553
5/20/20	90000	5/20/20 01210603	202005 300-11500-10000	001210603 LANDRY, MAUREEN	*	343.09	
				LANDRY, MAUREEN			343.09 011554
5/20/20	90000	5/20/20 01229001	202005 300-11500-10000	001229001 DRUMMOND, ADRIA	*	64.01	
				DRUMMOND, ADRIAN & SHEILA			64.01 011555
5/20/20	90000	5/20/20 01229104	202005 300-11500-10000	001229104 MC GARR, BARBAR	*	100.03	
				MC GARR, BARBARA			100.03 011556
5/20/20	90000	5/20/20 01230007	202005 300-11500-10000	001230007 GREENE, JANE	*	45.79	
				GREENE, JANE			45.79 011557
5/20/20	90000	5/20/20 01233505	202005 300-11500-10000	001233505 ZAHARAKO, M/M J	*	58.70	
				ZAHARAKO, M/M JAMES			58.70 011558
5/20/20	90000	5/20/20 01236904	202005 300-11500-10000	001236904 MULLINS, KELLIE	*	19.11	
				MULLINS, KELLIE & JAMES			19.11 011559
5/20/20	90000	5/20/20 01255407	202005 300-11500-10000	001255407 KING, EMILIA	*	67.31	
				KING, EMILIA			67.31 011560
5/20/20	90000	5/20/20 01285507	202005 300-11500-10000	001285507 BOELMAN, MICHAEL	*	37.15	
				BOELMAN, MICHAEL			37.15 011561
5/20/20	90000	5/20/20 01313402	202005 300-11500-10000	001313402 LOGSDON, KATHI	*	85.51	
				LOGSDON, KATHI			85.51 011562

RESV -RESERVE-

PPOWERS

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/20/20	90000	5/20/20	01350602 202005 300-11500-10000 001350602 LISS, CARL F TR	LISS, CARL F TR	*	259.55	259.55 011563
5/20/20	90000	5/20/20	01404707 202005 300-11500-10000 001404707 CRAIN & LEWIS	CRAIN, PAULINE & LEWIS, VINAL	*	69.63	69.63 011564
5/20/20	90000	5/20/20	01705003 202005 300-11500-10000 001705003 ELLISON, ELWOOD	ELLISON, ELWOOD	*	100.33	100.33 011565
5/20/20	90000	5/20/20	01803404 202005 300-11500-10000 001803404 LETHEBY, SIGGY	LETHEBY, SIGGY & DEBRA	*	107.16	107.16 011566
5/20/20	00618	5/11/20	85 202004 320-53600-46100 APR 20 - OFFICE CLEANING	MARIA ROJAS	*	50.00	50.00 011567
5/20/20	00057	5/06/20	BW00105 202004 320-53600-43100 APR 20 - BULK WATER	ST. LUCIE WEST SERVICES DISTRICT	*	52,602.51	65,023.55 011568
		5/06/20	104-A 202003 320-53600-43100 CORR TO APR INVOICE		*	12,421.04	
5/20/20	00034	4/14/20	268690 202004 320-53600-52100 50 BAGS OF LIME	VERO CHEMICAL DISTRIBUTORS, INC.	*	660.00	1,409.90 011569
		4/28/20	269805 202004 320-53600-52100 ANTIMICROB SOAP		*	37.40	
		5/01/20	269807 202005 320-53600-52000 50 BAGS LIME		*	712.50	
5/20/20	00534	4/30/20	5132712 202004 320-53600-52000 APR 20 - REFUSE SVC	WASTE PRO - FT PIERCE	*	59.63	59.63 011570
5/20/20	00172	5/20/20	261091 202005 300-15100-01500 TRANSFER TO STATE BOARD	STATE BOARD OF ADMINISTRATION	*	250,000.00	250,000.00 011571
5/20/20	00089	3/17/20	201921 202003 320-53600-52000 PARTS FOR PUMP #3	CITY ELECTRIC SUPPLY CO.	*	1,642.01	1,642.01 011572
TOTAL FOR BANK A						353,743.46	
RESV -RESERVE- PPOWERS							



Account #	XXXX XXXX XXXX 4066
Statement closing date	05/01/20
New balance	\$650.72
Minimum payment	\$25.00
Due date	05/28/20

Questions?
pnc.com/accountview
1-800-474-2101 24 hours a day, 7 days a week

Previous balance	\$395.19
Payment received on 04/28/20 - thank you	\$395.19
Purchases	\$650.72
Credits	\$0.00
Cash advances	\$0.00
Late and overlimit fees	\$0.00
Finance charges	\$0.00
New balance	\$650.72
Minimum payment	\$25.00
Due date	05/28/20
Total credit limit	\$15,000.00
Total available credit	\$14,329.00
Cash advance available credit	\$7,500.00

You have 7,661 miles that will expire on the last day of your billing cycle that ends in 12/2020.

Previous total	41,539
Earned this period	650
Redeemed this period	0

New total	42,189
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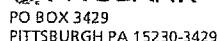
You automatically earn one mile for every \$1 in qualifying credit card net purchases. To redeem your miles, please visit phx.com/travelrewards or call 1-877-386-6881.

1-817-429-0771 FAX 1-817-429-0772
MAY 11 2020

TRANS DATE	POST DATE	REFERENCE NUMBER	DESCRIPTION	AMOUNT
04/28	04/28	7443603G701MMM6P1	ONLINE CREDIT CARD PMT 04/28 XXXX4066	\$395.19
Total				\$395.19
RICK RINOLO		Card number: XXXX XXXX XXXX 3761		
04/03	04/03	2443105FFRQEDF7D2	MURPHY7001ATWALMART PORT SAINT LU FL	\$29.07

(continued on next page)

5170 0004 HXH 002 7 1 200501 0 PAGE 1 of 3 10 5625 0300 TD62 0A5170CC 104557

☐ Check here if address, phone or e-mail changes are indicated on reverse side

44360321190040660000065072000003951900000025001

Make check payable to:

PNC BANK
PO BOX 856177
LOUISVILLE KY 40285-6177



Account #	XXXX XXXX XXXX 4066
New balance	\$650.72
Minimum payment	\$25.00
Due date	05/28/20

PAYMENT ENCLOSED

7

PATTI POWERS
RESERVE COMMUNITY DEVELOP
5385 N NOB HILL RD
SUNRISE FL 33351-4761

104557
M104



"443" :5000"0080": 6032119004066" 001

TERMS AND CONDITIONS

Crediting of payments Payments received by us at P.O. Box 856177, Louisville, KY 40285-6177 by 5:00 P.M. Eastern Time, will be credited as of that day. Payments received after 5:00 P.M. Eastern Time, will be credited as of the following day. Do not send cash. The bottom portion of this statement must accompany your payment and be inserted in the envelope provided. The payment address must be placed in the window of the envelope. Do not fold check or bottom portion of this statement. Paper clips, staples, tape, or other correspondence should not be included with your payment. If you fail to follow these payment instructions, the crediting of such payment to your account may be delayed up to 5 days.

Important information about credit availability In order to ensure there is enough time for a payment to clear the account on which it is drawn, we may not make the payment amount available to re-borrow for a period of 10 or 14 days, depending on the amount of the payment and other factors. Even if the payment amount is not available immediately, the payment will be credited on receipt if and as provided in the section called "Crediting of Payments" above.

Notice to customers paying by check When you make a payment with a personal check, you authorize us to use information from your check to make a one-time electronic transfer from your account or to process the payment as a check transaction. This means your account could be debited as early as the same day the payment is received. Your check will no longer be sent to your bank for processing. It will be destroyed and a copy will be retained. Therefore, you will no longer receive the original or a copy of your check back from your bank. Also, the way in which the transaction appears on your bank statement will change. Your statement will now show a line item for an electronic entry initiated by PNC Bank, and will include the check number, payee, and the check amount. If you have questions regarding the conversion of your payment to an electronic transfer, please refer to the toll-free number on the front of this statement.

Conditional payments Any payment you send to us for less than the full balance marked with the words "Paid in Full" or similar language, must be sent to Customer Service, P.O. Box 3429, Pittsburgh, PA 15230-3429. We may refuse to accept such payments. If your payment is made to any other address, we may accept the payment without losing any of our rights. All other payments should be sent to the payment address printed on the remittance portion of the statement.

Lost or stolen cards You must immediately report lost or stolen cards by calling the Customer Service number on the front of the statement.

Grace period You may avoid finance charges on the Purchases portion of your New Balance if you paid in full the New Balance showing on your previous statement and you pay in full the New Balance on your current statement. All payments must be received by the requested due dates to avoid finance charges. The grace period is not applicable to cash advances or balance transfers.

Balance calculation for purchases Finance charges on Purchases accrue from the date of each transaction. We figure finance charges for Purchases by applying the periodic rate for Purchases to the Average Daily Balance for Purchases. To get your Average Daily Balance for Purchases we take the beginning balance of Purchases for your Account each day, and unpaid finance charges and fees that apply to Purchases, add any new Purchases (if you have not paid in full your previous New Balance by the Due Date) and subtract any payments and credits that apply to Purchases. This gives us the Daily Balance for Purchases. Then, we add all the daily balances for Purchases for the billing cycle and divide by the total number of days in the billing cycle. This gives us the Average Daily Balance for Purchases.

Balance calculation for cash advances A finance charge will be imposed on all Cash Advances from the date of each Cash Advance. We figure the finance charges for Cash Advances by applying the periodic rate for Cash Advances to the Average Daily Balance for Cash Advances. To get your Average Daily Balance for Cash Advances, we take the beginning balance of Cash Advances for your Account each day, and unpaid finance charges and fees that apply to Cash Advances, add any new Cash Advances, and subtract any payments and credits that apply to Cash Advances. This gives us the Daily Balance for Cash Advances. Then, we add all the Daily Balances for Cash Advances for the billing cycle and divide by the total number of days in the billing cycle. This gives us the Average Daily Balance for Cash Advances.

Balance calculation for balance transfers A finance charge will be imposed on all Balance Transfers from the date each transfer check is written by us. We figure the finance charges for Balance Transfers by applying the periodic rate for Balance Transfers to the Average Daily Balance for Balance Transfers. To get your Average Daily Balance for Balance Transfers, we take the beginning balance of Balance Transfers for your Account each day, and unpaid finance charges and fees that apply to Balance Transfers, add any new Balance Transfers, and subtract any payments and credits that apply to Balance Transfers. This gives us the Daily Balance for Balance Transfers. Then, we add all the Daily Balances for Balance Transfers for the billing cycle and divide by the total number of days in the billing cycle. This gives us the Average Daily Balance for Balance Transfers.

The finance charge may be determined by (1) multiplying each of the Average Daily Balances by the number of days in the billing cycle, (2) multiplying each of the results by the applicable daily periodic rate, and (3) adding each of these products together.

Annual fee renewal notice If your Credit Card Agreement provides for an annual fee, the annual fee will be reflected on your credit card statement once each year.

IMPORTANT NOTICE

This is an attempt to collect a debt and any information obtained will be used for that purpose.

0A5170CC - 11 - 05/13/13

Moving? Please provide your new information below and also check the box on the front of the payment stub to ensure prompt handling.

Street address _____

City _____ State _____ ZIP _____

Business phone _____ Cell phone _____

*Email address _____

**This email address will be used to provide you with general communications and special offers.*

This change will not update your email address in any PNC Bank online service.

Your transactions (continued)

TRANS DATE	POST DATE	REFERENCE NUMBER	DESCRIPTION	AMOUNT
			MCC: 5542 MERCHANT ZIP: 34986	
04/07	04/07	2443105FKRQEDFX0F	MURPHY7001ATWALMART PORT SAINT LU FL	\$32.90
			MCC: 5542 MERCHANT ZIP: 34986	
04/10	04/10	2469216FM2XYB6W50	NOR*NORTHERN TOOL 800-222-5381 MN	\$308.87
			MCC: 5251 MERCHANT ZIP: 55306	
04/11	04/11	2443105FPRQEDGDNH	MURPHY7001ATWALMART PORT SAINT LU FL	\$32.46
			MCC: 5542 MERCHANT ZIP: 34986	
04/15	04/15	2413746FV00V53LLT	SPEEDWAY 06655 PORT SAINT LU FL	\$29.69
			MCC: 5542 MERCHANT ZIP: 34983	
04/20	04/20	2443105G0RQEDH55A	MURPHY7001ATWALMART PORT SAINT LU FL	\$28.29
			MCC: 5542 MERCHANT ZIP: 34986	
04/24	04/24	2443105G4RQEDJDTT	MURPHY7001ATWALMART PORT SAINT LU FL	\$28.23
			MCC: 5542 MERCHANT ZIP: 34986	
04/28	04/28	2443105G8RQEDK4MK	MURPHY7001ATWALMART PORT SAINT LU FL	\$27.54
			MCC: 5542 MERCHANT ZIP: 34986	
Total				\$517.05
GEORGE MORGAN		Card number: XXXX XXXX XXXX 4058		
04/06	04/06	2469216FH2XFT2SDM	CHEVRON 0375792 PORT ST. LUCI FL	\$28.37
			MCC: 5542 MERCHANT ZIP: 34986	
04/13	04/13	2469216FR2XE8DSNV	CHEVRON 0375792 PORT ST. LUCI FL	\$28.14
			MCC: 5542 MERCHANT ZIP: 34986	
04/21	04/21	2429910G1021YR1M2	VERO HIGHLANDS CITGO VERO BEACH FL	\$27.09
			MCC: 5542 MERCHANT ZIP: 32962	
04/25	04/25	2416405G5B01FJISA	EXXONMOBIL 99285652 PORT SAINT LU FL	\$23.37
			MCC: 5542 MERCHANT ZIP: 34986	
04/30	04/30	2469216G92XFPH94E	CHEVRON 0375792 PORT ST. LUCI FL	\$26.70
			MCC: 5542 MERCHANT ZIP: 34986	
Total				\$133.67

Your finance charges

TYPE OF BALANCE	CORRESPONDING ANNUAL PERCENTAGE RATE (APR)	DAILY PERIODIC RATE (MAY VARY)	DAYS IN BILLING	AVERAGE DAILY BALANCE	FINANCE CHARGE
Purchases	13.740%	0.03764%	29	\$0.00	\$0.00
Cash advances	20.740%	0.05682%	29	\$0.00	\$0.00
					\$0.00

RESERVE
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
April 30, 2020

	<u>Water/Sewer Fund</u>
<u>ASSETS:</u>	
Current Assets	
Cash	\$139,507
Investments:	
State Board	\$1,062,487
Accounts Receivable	\$165,869
Prepaid Expenses	\$17,170
Electric Deposits	\$365
Non-Current Assets	
<u>Series 2010/2013 Refunding</u>	
Reserve	\$111,053
Interest	\$12,883
Redemption	\$99,167
R&R	\$138,230
Revenue	\$33,861
Capital assets	
Land, Buildings and Improvements (net)	\$5,302,870
TOTAL ASSETS	<u><u>\$7,083,462</u></u>
<u>LIABILITIES:</u>	
Current Liabilities	
Accounts Payable	\$58,546
Accrued Interest Payable - 2013	\$3,537
Accrued Principal Payable - 2013	\$99,167
Customer Deposits	\$263,090
Non-current Liabilities	
Prepaid Connection Fees	\$331,728
Bonds Payable - 2013	\$1,670,000
<u>NET POSITION:</u>	
Restricted	\$263,090
Net Assets	\$4,394,305
TOTAL LIABILITIES & NET POSITION	<u><u>\$7,083,462</u></u>

RESERVE

COMMUNITY DEVELOPMENT DISTRICT WATER/SEWER FUND

Statement of Revenues & Expenses and Changes in Net Position
For the Period Ended April 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 04/30/20	ACTUAL THRU 04/30/20	VARIANCE
<u>REVENUES:</u>				
Water Revenue	\$820,000	\$478,333	\$512,046	\$33,713
Sewer Revenue	\$795,000	\$463,750	\$490,802	\$27,052
Misc. Income/Penalties	\$8,500	\$4,958	\$12,192	\$7,234
Interest Income	\$5,000	\$2,917	\$12,124	\$9,207
Rental Income	\$6,000	\$3,500	\$4,000	\$500
Connection/Meter Fees	\$0	\$0	\$22,741	\$22,741
TOTAL REVENUES	\$1,634,500	\$953,458	\$1,053,905	\$100,446
<u>EXPENSES:</u>				
<u>Administrative:</u>				
Supervisors Fees	\$10,000	\$5,833	\$6,000	(\$167)
FICA Expense	\$765	\$446	\$459	(\$13)
Engineering Fees	\$15,000	\$8,750	\$0	\$8,750
Attorneys Fees	\$5,000	\$2,917	\$1,599	\$1,318
Annual Audit	\$6,975	\$0	\$0	\$0
Trustee Fees	\$3,502	\$0	\$0	\$0
Management Fees	\$42,000	\$24,500	\$24,500	\$0
Computer Time	\$1,500	\$875	\$875	\$0
Telephone	\$150	\$88	\$0	\$88
Postage	\$1,500	\$875	\$1,280	(\$405)
Printing & Binding	\$1,200	\$700	\$385	\$315
Rentals & Leases	\$1,200	\$700	\$700	\$0
Insurance	\$34,025	\$19,848	\$18,603	\$1,245
Legal Advertising	\$2,000	\$1,167	(\$266)	\$1,433
Bank Charges	\$4,500	\$2,625	\$2,794	(\$169)
Website Admin	\$1,000	\$583	\$583	\$0
Office Supplies	\$500	\$292	\$110	\$182
Dues, Licenses	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$130,992	\$70,373	\$57,796	\$12,577
<u>Plant and Field Operations:</u>				
Salaries	\$168,827	\$98,482	\$93,533	\$4,949
FICA	\$12,915	\$7,534	\$7,155	\$379
Workers Comp Insurance	\$7,502	\$5,919	\$5,919	\$0
Health Insurance	\$4,500	\$2,625	\$2,336	\$289
Consulting Services	\$97,850	\$57,079	\$54,831	\$2,248
Telephone	\$9,500	\$5,542	\$6,290	(\$748)
Answering Service	\$1,500	\$875	\$1,000	(\$125)

RESERVE

COMMUNITY DEVELOPMENT DISTRICT WATER/SEWER FUND

Statement of Revenues & Expenses and Changes in Net Position
For the Period Ended April 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 04/30/20	ACTUAL THRU 04/30/20	VARIANCE
<u>EXPENSES: (continued)</u>				
<u>Plant and Field Operations: (continued)</u>				
Postage	\$18,000	\$10,500	\$11,044	(\$544)
Electric	\$42,000	\$24,500	\$22,618	\$1,882
Bulk Water/Sewer Purchase	\$583,000	\$340,083	\$373,580	(\$33,497)
Repairs & Maintenance	\$35,000	\$20,417	\$19,906	\$510
Condo Expenses	\$6,100	\$3,558	\$3,348	\$210
Office Supplies	\$4,000	\$2,333	\$1,082	\$1,251
Operating Supplies	\$40,000	\$23,333	\$24,939	(\$1,606)
Chemicals	\$28,000	\$16,333	\$20,909	(\$4,576)
Filter Media	\$5,000	\$2,917	\$0	\$2,917
Dues & Licenses	\$4,500	\$2,625	\$0	\$2,625
TOTAL PLANT AND FIELD	\$1,068,194	\$624,656	\$648,492	(\$23,835)
<u>Non-Operating Expenses</u>				
Renewal & Replacement	\$0	\$0	\$121,201	(\$121,201)
TOTAL NON-OPERATING	\$0	\$0	\$121,201	(\$121,201)
<u>Debt Service</u>				
<u>Series 2013</u>				
Principal Expense	\$170,000	\$99,167	\$99,167	(\$0)
Interest Expense	\$42,446	\$24,760	\$24,760	\$0
TOTAL DEBT SERVICE	\$212,446	\$123,927	\$123,927	\$0
TOTAL EXPENSES	\$1,411,632	\$818,956	\$951,415	(\$132,459)
CHANGE IN NET POSITION	\$222,868	\$134,502	\$102,489	(\$32,013)
NET POSITION - Beginning	\$0		\$4,554,906	
NET POSITION - Ending	<u>\$222,868</u>		<u>\$4,657,395</u>	

RESERVE

COMMUNITY DEVELOPMENT DISTRICT

Bond Issue:	<u>Series 2013 Utility Revenue Refunding Bonds</u>
	\$2,735,000
Interest Rate:	2.500%
Maturity Date:	October 1, 2028
Reserve Fund Requirement:	Lesser of: (i) Max Annual Debt Service for Bonds Outstanding ⁽¹⁾ (ii) 125% of Average Debt Service for Bonds Outstanding (iii) 10% of Original proceeds
Bonds outstanding - 9/30/13	\$2,735,000
Less: 10/1/13	(\$50,000)
10/1/14	(\$150,000)
4/1/15	(\$20,000)
10/1/15	(\$150,000)
6/23/16	(\$20,000)
10/1/16	(\$155,000)
4/12/17	(\$20,000)
10/1/17	(\$155,000)
5/1/18	(\$20,000)
10/1/18	(\$160,000)
10/1/19	(\$165,000)
Current Bonds Outstanding:	<u><u>\$1,670,000</u></u>

⁽¹⁾ Amount reduced by 10% per year commencing October 1, 2014, not to be reduced to less than 50% of the Maximum Annual Debt Service Requirement of \$110,081.60

RESERVE
COMMUNITY DEVELOPMENT DISTRICT
WATER/SEWER FUND
 Month-to-Month
 For the Year Ending September 30, 2020

REVENUES:

	ADOPTED BUDGET	FME Oct-19	FME Nov-19	FME Dec-19	FME Jan-20	FME Feb-20	FME Mar-20	FME Apr-20	FME May-20	FME Jun-20	FME Jul-20	FME Aug-20	FME Sep-20	TOTAL
Water Revenue	\$820,000	\$68,241	\$76,481	\$71,289	\$66,241	\$71,905	\$74,855	\$83,035	\$0	\$0	\$0	\$0	\$0	\$512,046
Sewer Revenue	\$795,000	\$65,173	\$73,669	\$69,054	\$65,887	\$70,376	\$72,039	\$74,804	\$0	\$0	\$0	\$0	\$0	\$480,802
Misc. Income	\$8,500	\$8,428	\$680	\$359	(\$285)	\$961	\$0	\$1,972	\$0	\$0	\$0	\$0	\$0	\$12,192
Interest Income	\$5,000	\$1,914	\$1,925	\$1,882	\$1,868	\$1,798	\$1,629	\$1,107	\$0	\$0	\$0	\$0	\$0	\$12,124
Rental Income	\$6,000	\$500	\$500	\$800	\$500	\$700	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$4,000
Connection/Meter Fees	\$0	\$1,400	\$497	\$0	\$55	\$0	\$9,937	\$10,852	\$0	\$0	\$0	\$0	\$0	\$22,741
TOTAL REVENUES	\$1,634,500	\$145,656	\$153,753	\$143,304	\$134,143	\$145,740	\$158,960	\$172,269	\$0	\$0	\$0	\$0	\$0	\$1,053,905

EXPENDITURES:

Administrative:														
Supervisors Fees	\$10,000	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$6,000
FICA Taxes	\$765	\$77	\$0	\$77	\$77	\$77	\$77	\$77	\$0	\$0	\$0	\$0	\$0	\$459
Engineering	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Attorneys Fees	\$5,000	\$106	\$169	\$83	\$189	\$0	\$672	\$381	\$0	\$0	\$0	\$0	\$0	\$1,599
Annual Audit	\$6,975	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees	\$3,502	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$42,000	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$0	\$0	\$0	\$0	\$0	\$24,500
Computer Time	\$1,500	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$0	\$0	\$0	\$0	\$0	\$875
Telephone	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Postage	\$1,500	\$173	\$23	\$308	\$92	\$172	\$285	\$227	\$0	\$0	\$0	\$0	\$0	\$1,280
Printing & Binding	\$1,200	\$70	\$74	\$44	\$25	\$58	\$55	\$59	\$0	\$0	\$0	\$0	\$0	\$385
Rentals & Leases	\$1,200	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$700
Insurance	\$34,025	\$2,658	\$2,658	\$2,658	\$2,658	\$2,658	\$2,658	\$2,658	\$0	\$0	\$0	\$0	\$0	\$18,603
Legal Advertising	\$2,000	\$0	(\$246)	\$0	(\$192)	\$0	\$144	\$0	\$0	\$0	\$0	\$0	\$0	(\$524)
Bank Charges	\$4,500	\$360	\$410	\$368	\$398	\$441	\$444	\$371	\$0	\$0	\$0	\$0	\$0	\$2,794
Website Admin	\$1,000	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$583
Office Supplies	\$500	\$22	\$18	\$0	\$18	\$18	\$18	\$18	\$0	\$0	\$0	\$0	\$0	\$110
Dues, Licenses	\$175	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
TOTAL ADMINISTRATIVE	\$130,992	\$8,448	\$6,911	\$8,346	\$8,103	\$8,231	\$9,015	\$8,742	\$0	\$0	\$0	\$0	\$0	\$57,796

Plant and Field Operations:

Salaries	\$168,827	\$14,589	\$11,764	\$17,461	\$11,764	\$11,764	\$14,551	\$11,641	\$0	\$0	\$0	\$0	\$0	\$93,533
FICA	\$12,915	\$1,116	\$900	\$1,336	\$900	\$900	\$1,113	\$891	\$0	\$0	\$0	\$0	\$0	\$7,155
Workers Comp Insurance	\$7,502	\$5,919	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,919
Health Insurance	\$4,500	\$334	\$334	\$334	\$334	\$334	\$334	\$334	\$0	\$0	\$0	\$0	\$0	\$2,336
Consulting Services	\$97,850	\$7,217	\$7,288	\$10,180	\$7,501	\$7,548	\$7,548	\$7,548	\$0	\$0	\$0	\$0	\$0	\$54,831
Telephone	\$9,500	\$769	\$945	\$1,238	\$554	\$859	\$1,255	\$670	\$0	\$0	\$0	\$0	\$0	\$6,290
Answering Service	\$1,500	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$0	\$0	\$0	\$0	\$0	\$1,000
Postage	\$18,000	\$1,531	\$1,524	\$1,525	\$1,527	\$1,526	\$1,870	\$1,541	\$0	\$0	\$0	\$0	\$0	\$11,044
Electric	\$42,000	\$3,163	\$3,631	\$3,337	\$3,350	\$3,302	\$3,253	\$2,583	\$0	\$0	\$0	\$0	\$0	\$22,618
Bulk Water/Sewer Purchase	\$583,000	\$44,149	\$51,693	\$50,961	\$56,279	\$55,568	\$49,907	\$65,024	\$0	\$0	\$0	\$0	\$0	\$373,580
Repairs & Maintenance	\$35,000	\$1,245	\$1,643	\$4,258	\$1,426	\$750	\$1,092	\$9,492	\$0	\$0	\$0	\$0	\$0	\$19,906
Condo Expenses	\$6,100	\$588	\$448	\$412	\$526	\$465	\$435	\$473	\$0	\$0	\$0	\$0	\$0	\$3,348
Office Supplies	\$4,000	\$179	\$0	\$604	(\$146)	\$119	\$325	\$0	\$0	\$0	\$0	\$0	\$0	\$1,082
Operating Supplies	\$40,000	\$1,109	\$4,542	\$1,560	\$7,923	\$2,087	\$2,570	\$5,148	\$0	\$0	\$0	\$0	\$0	\$24,939
Chemicals	\$28,000	\$2,425	\$1,980	\$5,235	\$1,371	\$3,255	\$2,816	\$3,826	\$0	\$0	\$0	\$0	\$0	\$20,909
Filter Media	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dues & Licenses	\$4,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL FIELD:	\$1,068,194	\$84,460	\$86,818	\$98,565	\$93,559	\$88,601	\$87,194	\$109,296	\$0	\$0	\$0	\$0	\$0	\$648,492

Non-Operating Expenses

Renewal & Replacement	\$0	\$48,384	\$6,297	\$49,137	\$0	\$3,990	\$577	\$12,817	\$0	\$0	\$0	\$0	\$0	\$121,201
TOTAL NON-OPERATING:	\$0	\$48,384	\$6,297	\$49,137	\$0	\$3,990	\$577	\$12,817	\$0	\$0	\$0	\$0	\$0	\$121,201

Debt Service

Series 2013														
Principal Expense	\$170,000	\$14,167	\$14,167	\$14,167	\$14,167	\$14,167	\$14,167	\$14,167	\$0	\$0	\$0	\$0	\$0	\$99,167
Interest Expense	\$42,446	\$3,537	\$3,537	\$3,537	\$3,537	\$3,537	\$3,537	\$3,537	\$0	\$0	\$0	\$0	\$0	\$24,760
TOTAL DEBT SERVICE:	\$212,446	\$17,704	\$17,704	\$17,704	\$17,704	\$17,704	\$17,704	\$17,704	\$0	\$0	\$0	\$0	\$0	\$123,927

TOTAL EXPENSES:	\$1,411,632	\$158,896	\$117,729	\$173,752	\$119,365	\$118,526	\$114,489	\$148,559	\$0	\$0	\$0	\$0	\$0	\$951,415
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OPERATING INCOME	\$222,868	(\$13,240)	\$36,024	(\$30,448)	\$14,778	\$27,214	\$44,471	\$23,710	\$0	\$0	\$0	\$0	\$0	\$102,489
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	SLWSD		RCDD		TOTAL	
	Water	Sewer	Water	Sewer	Water	Sewer
Feb-19	7.880	8.682	3.64	0	11.52	8.682
Mar-19	9.822	9.598	3.569	0	13.191	9.598
Apr-19	9.032	8.222	3.512	0	12.544	8.222
May-19	7.348	7.427	3.482	0	10.83	7.427
Jun-19	7.311	7.300	2.278	0	9.589	7.300
Jul-19	7.374	7.300	2.974	0	10.348	7.300
Aug-19	7.455	7.300	2.063	0	9.518	7.300
Sep-19	7.514	7.300	2.171	0	9.685	7.300
Oct-19	7.479	7.324	3.35	0	10.829	7.324
Nov-19	8.598	8.175	3.096	0	11.694	8.175
Dec-19	8.643	8.482	3	0	11.643	8.482
Jan-20	9.631	9.314	3.173	0	12.804	9.314
Feb-20	9.601	9.111	2.733	0	12.334	9.111